

WP #4 A-Z Bullet List "*I am Thankful For...*"

Instructions:

1. Open a new blank document.
2. In the upper right hand corner add your name and class period.
3. Change the background color of your page. Click on the Design Tab, and then Page Background option. You can pick your own color.
4. Add a border to your page. Click on the Design Tab, then Page Background option. Create a custom border for your bullet list.
5. Create the title "I am Thankful For..." You can change the font, size, color to anything you want.
6. Create a bullet list from A-Z of things that you are thankful for. You can use any spacing you want put try to make it even or centered vertically on your page and use only one page.
7. Change your bullet points from something other than the default.
8. Save as Your Class Period, Your Name, WP# 4
9. Submit on the class website. www.lehijrhighbusiness.com
10. Upload your file to your Google Drive Keyboarding Folder.
11. Print only if you want to hang it on your fridge or wall at home.